

# MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities  
Office of the Commissioner

**TO:** Vicky Roberts,  
Division Director  
Southcoast Region

**DATE:** May 29, 2026

**PHONE NO:** 465-3900

Signed by:  
  
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**FROM:** Ryan Anderson, P.E.  
Commissioner

**SUBJECT:** Acting Status  
Effective June 1, 2026

Effective June 1, 2026, you are hereby designated to serve as the Acting Southcoast Regional Director for the Alaska Department of Transportation & Public Facilities (DOT&PF) until further notice or until the appointment of a permanent Regional Director.

In this acting capacity, you are authorized to perform the duties and exercise the responsibilities associated with the Southcoast Regional Director position, including administrative, operational, personnel, and financial decision-making authority necessary to ensure continuity of regional operations and services.

This delegation includes authority to:

- Provide leadership and oversight for regional programs and operations;
- Approve routine administrative and operational actions;
- Represent the Department in meetings and communications related to regional matters; and
- Execute documents and decisions consistent with applicable statutes, regulations, policies, and departmental procedures.
- Exercise contracting and procurement authority at a level determined and delegated separately by the Commissioner, consistent with applicable statutes, regulations, and departmental policies.

All actions taken under this delegation shall be in accordance with existing departmental policies and within the scope of the authority customarily exercised by the Southcoast Regional Director.

Thank you for your willingness to serve in this important acting role.

Cc: Leadership Team